

## FeME Caring Pot

FeME is committed to making our events, training opportunities, and activities accessible to everyone. We understand that caring responsibilities can sometimes be a barrier to participation. The FeME Caring Pot is designed to help alleviate these challenges, ensuring that individuals with caring duties can fully engage with the network.



# FeME



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[FeME.ac.uk](http://FeME.ac.uk)



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- 1. Purpose** – the FeME Caring Pot was created to ensure that individuals with caring responsibilities are not prevented from participating in FeME activities.
- 2. Scope** - this policy applies to all FeME-related events, programmes, and activities. Caring responsibilities may include caring for children, infants, elderly, people with disabilities, or other dependents. The applicant must be accessing assistance outside of their everyday caring arrangements. Assistance can include relatives, friends, or professional care.
- 3. Provision** - the FeME Caring Pot is a designated budget allocated to provide financial assistance or other support to enable participation. Support may include, but is not limited to, financial assistance for childcare, travel costs for carers, or adjustments to event schedules.
- 4. Eligibility criteria** - those accepted into a FeME-support event, programme or activity are eligible to apply to the FeME Caring Pot. Individuals could be internal or external to the University of Edinburgh.
- 5. Application** - Individuals needing support from the caring pot should submit an application outlining their needs and costs. Each application will be considered individually by a FeME panel in line with eligibility criteria. You can apply through the FeME Caring Pot online application: <https://forms.cloud.microsoft/e/s3Ax9uZ35A>.



**6. Funding amount** - Participants will complete a claim form and an invoice with receipts to be reimbursed for expenses. This will be capped at £175 per day. Please contact the FeME team ([feme@ed.ac.uk](mailto:feme@ed.ac.uk)) if you require further resources to cover your caring responsibilities.

**7. Further information** - If you have any questions, please email [feme@ed.ac.uk](mailto:feme@ed.ac.uk).

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